



Liaison Alert

2009 - N - 01

September 30, 2009

At NEBF we believe, informed, advanced planning is essential to creating a satisfying retirement. This Liaison Alert is being sent to help clarify work history questions that you may receive from participants.

Is there any reason that I should contact NEBF before I am ready to retire?

Yes. We encourage you to contact our office to request a work history status. Participant work history records are not maintained in our system prior to 1965. If you worked in the Electrical Industry prior to 1965 or you are claiming Past Service Credits, NEBF will forward your completed social security authorization form to the Social Security Administration to get employment information for any missing years. By verifying your work history early, we will be able to process your application more timely when you are ready to retire.

After receiving my NEBF status letter, I disagree with my work history, what should I do?

You will need to complete and return the Work History Inquiry form and Social Security Authorization form that will be included in the status letter. Please indicate on the form any years that you feel are inaccurate, any years that you were working for a covered employer in a non-bargaining job classification or any years that you were working in non-covered employment under an IBEW contract.

After receiving my status letter, I agree with my work history, do I still need to complete the Work History Inquiry form?

No. If you agree with our records you do not need to complete a Work History Inquiry form.

I am ready to retire and never requested a status letter from NEBF, do I need to complete the work History Inquiry form in the Pension Benefit Application?

Yes. If you are ready to retire and we never advised you of your years of service, you need to complete the Work History Inquiry form and Social Security Authorization form in the Pension Benefit Application. NEBF will **not** request your employment history from Social Security Administration if **both** forms are not completed.

All Forms are available on our website at www.nebf.com.

If you have any questions, please contact your NEBF Liaison Representative.

